

# February

2026

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 6:15 pm Technology & Communications Committee – canceled 7:00 pm City Council	3	4	5	6	7
8	9 6:30 pm Electric Comm 6:30 pm BOPA 7:00 pm Water & Sewer Comm 7:30 pm Muni Properties	10 4:30 pm BZA 5:00 pm Planning Commission	11	12	13	14
15	16 6:00 pm Tree Commn. 6:00 pm Parks & Rec Comm. 7:00 pm City Council	17	18	19	20	21
22	23 6:30 pm Finance & Budget Comm. 7:30 pm Safety & Human Resources Comm.	24 4:30 pm Civil Service Comm.	25 6:30 pm Parks & Rec Board	26	27	28



# *City of Napoleon, Ohio*

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## *Memorandum*

**To:** Mayor and City Council, City Manager,  
City Finance Director, Law Director,  
Department Supervisors, News Media

**From:** Ann Harper, Clerk

**Date:** January 30, 2026

**Subject:** Technology and Communications Committee–  
Cancellation

The regularly scheduled meeting of the Technology and Communications Committee for Monday, February 2, 2025, at 6:15 pm has been **CANCELED** due to lack of agenda items.

City of Napoleon, Ohio

**CITY COUNCIL**

MEETING AGENDA

**Monday February 2, 2026, at 7:00 pm**

LOCATION: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

**A. Call to Order**

**B. Attendance** (Noted by Clerk)

**C. Prayer and Pledge of Allegiance**

**D. Approval of Minutes** (in the absence of any objections or corrections, the minutes shall stand approved)  
January 19, 2026, Regular Council Meeting

**E. Citizen Communication**

**F. Reports from Council Committees**

1. The Finance and Budget Committee did not meet on January 26, 2026, due to a lack of agenda items.
2. The Safety and Human Resources Committee did not meet on January 26, 2026, due to road conditions.
3. The Technology and Communications Committee did not meet earlier this evening due to a lack of agenda items.

**G. Reports from Other Committees, Commissions and Boards** (*Informational Only-Not Read*)

1. The Civil Service Commission did not meet on January 27, 2026, due to a lack of agenda items.
2. The Planning Commission did not meet on January 27, 2026, due to a lack of agenda items. There was a request for a postponement by TWG on the hearing set for January 27, 2026, at 5:00 pm. They seem to need more time to prepare for the hearing with additional drawings and more information regarding the water line.
3. The Parks and Recreation Board did not meet on January 28, 2026, due to a lack of agenda items.

**H. Introduction of New Ordinances and Resolutions**

1. **Ordinance No. 003-26**, an Ordinance adding section 925.89 and amending section 925.99, of the city of Napoleon, Ohio Codified Ordinances as they relate to the rules for disposal at the city's yard waste collection site; and Declaring an Emergency.

**I. Second Reading of Ordinances and Resolutions**

1. **Ordinance No. 001-26**, an Ordinance authorizing a pay increase for the City of Napoleon, Ohio Law Director; and Declaring an Emergency.
2. **Ordinance No. 002-26**, an Ordinance authorizing a pay increase for the City of Napoleon, Ohio Finance Director; and Declaring an Emergency.

**J. Third Reading of Ordinances and Resolutions**

1. **Resolution No. 060-25**, a Resolution authorizing the transfer of certain property to wit: approximately 0.876 acres, more or less, of real property, Parcel No. 41-129332.0040, owned by the city of Napoleon to the Community Improvement Corporation of Henry County, Ohio; and Declaring an Emergency.

**K. Good of the City** (Any other business as may properly come before Council, including but not limited to):

1. Discussion/Action: To appoint James Andrew Small as the Chair of the Water Rate Review Commission.


2. Discussion/Action: To approve the Electric Department to purchase a new Chevrolet Silverado.

3. Discussion/Action: To approve the Electric Department to purchase a new Ditch Witch Trencher.

**L. Executive Session (As May Be Needed)**

**M. Approve Payments of Bills** (In the absence of any objections or corrections, the payment of bills shall stand approved).

**N. Adjournment**

  
Ann Harper, Clerk of Council

**A. ITEMS REFERRED OR PENDING IN COMMITTEES OF COUNCIL**

**1. Technology & Communication Committee (1<sup>st</sup> Monday)**

*(Next Regular Meeting: Monday, February 02, 2026 @ 6:15 pm)*

**2. Electric Committee (2<sup>nd</sup> Monday)**

*(Next Regular Meeting: Monday, February 09, 2026 @ 6:30 pm)*

- a. Review of Power Supply Cost Adjustment Factor for February 2026
- b. Electric Department Report

**3. Water, Sewer, Refuse, Recycling & Litter Committee (2<sup>nd</sup> Monday)**

*(Next Regular Meeting: Monday, February 09, 2026 @7:00 pm)*

- a. Water & Sewer Rate Review

**4. Municipal Properties, Buildings, Land Use & Economic Development Committee (2<sup>nd</sup> Monday)**

*(Next Regular Meeting: Monday, February 09, 2026 @7:30 pm)*

- a. Additional CIC Contribution

**5. Parks & Recreation Committee (3<sup>rd</sup> Monday)**

*(Next Regular Meeting: Monday, February 23, 2026 @6:00 pm)*

**6. Finance & Budget Committee (4<sup>th</sup> Monday)**

*(Next Regular Meeting: Monday, February 23, 2026 @6:00 pm)*

**7. Safety & Human Resources Committee (4<sup>th</sup> Monday)**

*(Next Regular Meeting: Monday, February 23, 2026 @7:30 pm)*

- a. Review of EMS Rates and Revenues

**8. Personnel Committee (as needed)**

**B. Items Referred or Pending in Other City Committees, Commissions & Boards**

**1. Board of Public Affairs (2<sup>nd</sup> Monday)**

*(Next Regular Meeting: Monday, February 09, 2026 @6:30 pm)*

- a. Review of Power Supply Cost Adjustment Factor for February 2026
- b. Electric Department Report
- c. Water & Sewer Rate Review

**2. Board of Zoning Appeals (2<sup>nd</sup> Tuesday)**

*(Next Regular Meeting: Tuesday, February 10, 2026 @4:30 pm)*

**3. Planning Commission (2<sup>nd</sup> Tuesday)**

*(Next Regular Meeting: Tuesday, February 10, 2026 @5:00 pm)*

**4. Tree Commission (3<sup>rd</sup> Monday)**

*(Next Regular Meeting: Monday, February 16, 2026 @6:00 pm)*

**5. Civil Service Commission (4<sup>th</sup> Tuesday)**

*(Next Regular Meeting: Tuesday, February 24, 2026 @4:30 pm)*

**6. Parks & Recreation Board (Last Wednesday)**

*(Next Regular Meeting: Wednesday, February 25, 2026 @6:30 pm)*

**7. Privacy Committee (2<sup>nd</sup> Tuesday in May & November)**

*(Next Regular Meeting: Tuesday, May 12, 2026 @10:30 am)*

**8. Records Commission (2<sup>nd</sup> Tuesday in June & December)**

*(Next Regular Meeting: Tuesday, June 9, 2026 @ 8:15am)*

**9. Housing Council (1<sup>st</sup> Monday after the TIRC meeting)**

**10. Health Care Cost Committee (as needed)**

**11. Preservation Commission (as needed)**

**12. Napoleon Infrastructure/Economic Development Fund Review Committee (NIEDF) (as needed)**

**13. Tax Incentive Review Council**

**14. Volunteer Firefighters' Dependents Fund Board (as needed)**

**15. Volunteer Peace Officers' Dependents Fund Board (as needed)**

16. **Lodge Tax Advisory & Control Board** (as needed)
17. **Board of Building Appeals** (as needed)
18. **ADA Compliance Board** (as needed)

**City of Napoleon, Ohio**  
**City Council Meeting Minutes**  
**Monday, January 19, 2026, at 7:00 pm**

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**Present**

Council Members	Brittany Schwab-Council President Pro-Tem, Jordan McBride, Tom Weaver, Victor Gaucin, Meredith Wolff
Mayor	Joseph Bialorucki
City Manager	Lori Sicclair
Finance Director	Kevin Garringer
Law Director	Billy Harmon
Clerk of Council	Ann Harper
City Staff	Chad Lulfs - Public Works Director, Justin Ruffer – Assistant Police Chief
Others	News-Media
Absent	Ross Durham – Council President, Dr. Dave Cordes

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**Call to Order**

President Pro-Tem Brittany Schwab called the City Council meeting to order at 7:00 pm with the Lord's Prayer followed by the Pledge of Allegiance

**State of the City Address**

Mayor Bialorucki: Good evening, everyone. This is my third year doing this. Learning after a couple other years that I can always shorten it a little bit more each year, so, that's what I did this year. Thank you all for joining tonight. As we look back on the past year and talk about the work that's happening across the city of Napoleon, I want to begin tonight with recognizing our new City Manager, Lori Sicclair, whom we hired in April of 2025. Many of you know Sicclair from her years of service on City Council and as Henry County Commissioner. She brings meaningful experience in local government and a steady practical leadership style. I want to thank our City Council for their thoughtful work in the hiring process and helping ensure a smooth transition. I also want to thank our current city Council members who put in many long hours on behalf of our residents. Our Council President Ross Durham, Council President Pro-Tem Brittney Schwab, Council member Dr. Dave Cordes, Council member Tom Weaver, and Council member Jordan McBride. Your dedication is appreciated. I also want to welcome our newest Council members, Victor Gaucin and Meredith Wolff. Thank you for stepping up to serve. We look forward to working with you and don't worry about the agendas, they only look intimidating the first couple times. And of course, thank you to our Clerk of Council Ann Harper for keeping our meetings organized, our records accurate, and the rest of us pointed in the right direction. Your role is essential, and we appreciate you. Let's move on to the fun stuff, starting with the Finance Department. Napoleon ended 2025 with a balanced budget, which is not surprising because we balance our budget every year. I'll keep my other comments I had for other higher up governments, but we'll just stick to ours here. Our revenue was at \$8.8 million. Our expenses were just \$8.7 million. A balanced budget doesn't happen by accident. It reflects daily discipline, long-term planning, and a commitment to spending taxpayer dollars wisely. Thank you to our Finance Department for their professionalism and steady oversight. Our Law Department had a very active and productive year in 2025. The office supervised approximately 550 criminal cases and 1,800 traffic cases. The department also handled two criminal or traffic appeals, managed two ongoing civil cases, and reviewed or drafted more than 50 contracts. Across the city departments, the Law Department issued over 75 formal or informal legal opinions, helping guide operations, policies, and compliance. The office drafted 59 Ordinances and Resolutions with most of them ultimately being adopted. Moving on to our Zoning and Code Enforcement. That department handled 370 zoning and property maintenance cases in 2025. Napoleon also saw 14 new homes built. That's up from 10 in 2024. Kevin Schultheis, his goal for 2026 includes improving communication between departments, expanding knowledge in building and engineering codes, and continuing responsive service. Our Electric Department had major 2025 accomplishments. They installed three-phase

service for pilot EV Charging the Ad building at the fairgrounds and the Vern Nagel facility. They built a 1/3-mile service extension on County Road 15A. They also installed 15 new home services, replaced 3,500 meters via the AMI system, and ordered 25 MVA transformers and a new bucket truck. They also provided mutual aid to Lansing, Montpelier, and Holiday City. Moving on to the Fire Department and EMS. Their major milestones were ordering a replacement truck for engine 805 which we've had for 25 years. They completed computer aided dispatch transition and replaced Lucas CPR devices saving the city \$90,000.00. They also upgraded extrication equipment and improved recruitment and with waiting list for full-time and part-time positions. Our Public Works and Operations Department ordered a new dump truck this year which is greatly needed and in spring cleanup collected 211 tons of waste, completed hydrant flushing, valve exercising and brush clearing, replaced 238 AMI radios. Completed the Fifth and Brownell water line which was in-house project saving the city \$115,000.00. They also completed the East Washington sanitary phase nearly \$900,000.00 under budget. Did advanced Maumee River Waterline Crossing and progressed street improvements and sanitary cleaning. The Water and Wastewater Departments completed multiple equipment upgrades at the water plant, improved lift stations and process controls at Wastewater Plant and Planning Biosolids Program will restart in 2026. In closing, as we look to 2026, our focus remains steady, serve the community well, maintain and improve our infrastructure and continue investing responsibly in Napoleon's future. Thank you very much for your time. I appreciate it.

### **Approval of Minutes**

In the absence of any objections or corrections, the minutes from the January 5, 2026, meeting were approved as presented.

### **Citizen Communication – None**

### **Reports from Council Committees**

The Finance and Budget Committee met on January 12, 2026, at 5:30 p.m. and recommended to Council to approve the 2025 fourth quarter budget adjustments.

The Electric Committee did not meet on January 12, 2026, due to a lack of agenda items.

The Water, Sewer, Refuge, Recycling, and Litter Committee held a joint meeting with the Board of Public Affairs on January 12, 2026, at 7:00 p.m. and they discussed the water and sewer rate review.

The Municipal Properties, Building, Land Use, and Economic Development Committee held a joint meeting with the Board of Public Affairs on January 12, 2026, at 7:30 p.m. and we recommended to Council to approve the yard waste site rules as presented.

The Parks and Recreation Committee did not meet earlier tonight due to a lack of agenda items.

### **Introduction of New Ordinances and Resolutions**

#### **Ordinance No. 057-25 – Budget Supplement 4**

Council President Pro-Tem Schwab read by title, Ordinance No. 057-25, an Ordinance supplementing the annual appropriation measure (Supplement No. 4) for the year 2025; and declaring an emergency.

(Suspension requested)

Motion: McBride

Second: Wolff

To approve first read of Ordinance No. 057-25

Garringer: Just for all the next three reads, for us to close out 2025, we are going to ask for suspension of these. If we do not, then we will need to have everything close out by the end of January. So, just a heads up, if we don't suspend it tonight, we would have to have a special Council meeting to have a second read and a third read. And we typically suspend these just because of the timing of the situation. The first one here is an Ordinance supplementing the annual appropriations. So, this is when line items are under budgeted and for various reasons then we have to increase them. So, they were all discussed during the Finance and Budget Committee meetings. So, there are quite a few of them because we have to make sure



To suspend the rule requiring three reads of Ordinance No. 058-25

Roll call vote on above motion

Yays- Schwab, McBride, Weaver, Gaucin, Wolff

Nays

Yays- 5, Nays-0. Motion passed.

Roll call vote to pass Ordinance No. 058-25 under Suspension and Emergency

Yays- Schwab, McBride, Weaver, Gaucin, Wolff

Nays

Yays- 5, Nays-0. Motion passed.

**Resolution No. 059-25 – Transfer Funds 4<sup>th</sup> quarter**

Council President Pro-Tem Schwab read by title, Resolution No. 059-25, a resolution authorizing the Finance Director to transfer certain fund balances, (Transfer No. 5), from respective funds to other funds pursuant to ORC. Section 5705.14 on an as needed basis in fiscal year 2025, as listed in Exhibit A; and declaring an emergency (Suspension requested)

Motion: Weaver

Second: Wolff

To approve first read of Resolution No. 059-25

Garringer: So, this is our last step. What this is, it's a transfer of funds. If you remember during the budgeting process every year during when we passed the eight or ten budget Resolutions and Ordinances, one of them is always called the transfer of funds where Council gives us the permission to move money from this fund to this fund. However, at times we run into where we want to transfer, or we need to transfer funds from one fund to another that was never passed in that Resolution. So, when we do that, we need to come back to Council to make sure that we get the blessings to do that. In this particular case, we created a fund. It was fund number 435, that was the East Washington Street Sewer Project Fund because we wanted to keep all of our expenses for that East Washington Street Project into one fund so we could keep better track of it. We got close to the end of the year and then we talked with Lulf's office and we say, "Hey, is this job complete? Is everything paid for?" Once we get their blessings and all the vendors have been paid, contractors have been paid, we had \$50,768.46 left over in that fund. So, because there's no more expenses to that project, instead of just leaving that money to sit there for no reason, we take that money and move it back to the 521 Fund, which is one of our Sewer Replacement Funds. So, then it can be moved back to where it initially came from and then it just zeros out that fund, the 435 Fund. So, that's why we're here today to clear up that fund. So again, we ask for suspension. McBride: Lulfs, just to thank you once again. Seems like the work that you and your whole department do, it's encouraging to always see a little extra on the boat. So, appreciate your due diligence. Lulfs: Try to get creative. Schwab: We appreciate that.

Motion: McBride

Second: Wolff

To suspend the rule requiring three reads of Resolution No. 059-25

Roll call vote on above motion

Yays- Schwab, McBride, Weaver, Gaucin, Wolff

Nays

Yays- 5, Nays-0. Motion passed.

Roll call vote to pass Resolution No. 059-25 under Suspension and Emergency

Yays- Schwab, McBride, Weaver, Gaucin, Wolff

Nays

Yays- 5, Nays-0. Motion passed.



Siclair: Thank you, Council Pro-Tem, this is the property adjacent on the west side of the Fred Gerkin Company. It's part of an abandoned railroad property owned by the city. So, we're asking tonight for approval to transfer this property to the CIC so it can be marketed as we have no use for it. And I believe Lulfs, is it unbuildable? Lulfs: It's essential. It's too narrow. It's about 100 ft wide, but a joiner might be able to utilize the property. Siclair: Just asking to transfer the property tonight. Second read. Schwab: Thank you. Any Council discussion on this right now?

Roll call vote on above motion

Yays- Schwab, McBride, Weaver, Gaucin, Wolff

Nays

Yays- 5, Nays-0. Motion passed.

### **Third read of Ordinances and Resolutions - None**

#### **Good of the City (discussion/action)**

#### **Approval of the Power Supply Cost Adjustment Factor for January 2026 as PSCA three-month average factor \$0.02390 and JV2 \$0.007046**

Siclair: Thank you. This is just to approve the rolling average for our power costs for this month. I believe everything looks in line with the way we've been trending. So just asking for your approval tonight.

Motion: Weaver

Second: McBride

To approve the PSCAF for January 2026

Roll call vote on above motion

Yays- Schwab, McBride, Weaver, Gaucin, Wolff

Nays

Yays- 5, Nays-0. Motion passed.

#### **Yard Waste Site Rules (direct the Law Director to draft legislation)**

Siclair: Okay. So, this is following discussion with our Municipal Properties and BOPA meeting last week. Lulfs office did a lot of work to compile all of the Yard Waste-related Ordinances into one document so that we can have an official Yard Site rules and address some of the issues that we've seen in the past. And I believe after Harmon had an opportunity to look it over, we're presenting the document that we would like to have approved. So, just asking for his ability to draft the legislation so we can bring it back for approval. Schwab: Lulfs, thanks for you and your team for agendas, they were very helpful. Lulfs: You're welcome, we did a lot of work. Schwab: Yes. Any discussion?

Motion: McBride

Second: Wolff

To direct the Law Director to draft legislation for the Yard Waste Site proposed Rules

Roll call vote on above motion

Yays- Schwab, McBride, Weaver, Gaucin, Wolff

Nays

Yays- 5, Nays-0. Motion passed.

#### **Approval for Plans and Bid Documents for North Harmony Drive Replacement Project**

Siclair: Thank you. You can see from the memo here that Lulfs has another project ready to go. He's here to answer any questions. Lulfs: Just a real quick summary as I outlined in the memo as part of the master bid Ordinance for 2026, we had in the budget, the replacement of North Harmony Drive as well as a portion of Indiana Avenue. Essentially this is going in removing the portions that are concrete streets.

We're going to remove them, leave the curbs like we did in Twin Oaks this past year, and then install asphalt on those two streets. We had budgeted \$275,000.00. The estimate is \$275,000.00 for the project. The completion dates set for October 31st. We have started extending our completion dates in an effort so we will get better pricing. A lot of contractors in the area are filling up their schedules. So, by having an extended completion date, they would be able to fit it in their schedule and make it more competitive bidding. So tonight, we're just requesting approval of the plans and bid documents so we can put this project out to bid. Siclair: Lulfs, correct me if I'm wrong, but this was a project that has come up for several years. Lulfs: I don't know if Council has always seen this project, but it's been in my preliminary budget for about six or seven years. Most of the time it got cut before it got to you. Originally, we had planned to remove everything and rebuild them, and the estimate was approximately \$650,000.00 - \$660,000.00. After the success we had last year in Twin Oaks, we went back, reworked the plans, realized we could leave majority of the curb and just perform the project like we did in Twin Oaks. And as you can see, going from \$650,000.00 to \$275,000.00, it was just one more way to try to save some money, especially out of the 400 Fund. McBride: Once again, I appreciate that due diligence and I've gotten hit up on this particular street multiple times from citizens, so I'm sure there's going to be some excited people. Lulfs: I've been looking at it for a while. I will admit it was hard to take completed plans and shove them and start over. But after seeing how well it worked last year, being able to save \$400,000.00, I believe it was the right thing to do.

Motion: Wolff  
To approve the Plans and Bid documents

Second: Weaver

Roll call vote on above motion  
Yays- Schwab, McBride, Weaver, Gaucin, Wolff  
Nays  
Yays- 5, Nays-0. Motion passed.

**To appoint two members to serve on the CIC Board**

Siclair: This should be two council members. I believe Meredith, chair of the Municipal Properties, would be an appropriate choice. Mayor and Wolff. Sorry. Bialorucki: Yes, just two of us.

Motion: Weaver  
To approve the appointment of Meredith Wolff and Joe Bialorucki to serve on the CIC Board

Second: McBride

Roll call vote on above motion  
Yays- Schwab, McBride, Weaver, Gaucin, Wolff  
Nays  
Yays- 5, Nays-0. Motion passed.

**To appoint one Council member to the Tree Commission**

Siclair: Traditionally, this is the newest member to Council. I will leave that up to Council to decide. Schwab: Thank you. Do we have a member who would like to graciously volunteer for the Tree Commission. Gaucin: I will volunteer. Lulfs: Excuse me. Schwab: Yes. Lulfs: One point to keep in mind, they will meet the same time as Parks and Rec, and I believe Gaucin is on Parks and Rec. Schwab: Thank you. Wolff: Thanks. Schwab: Sure. Wolff: You're right. Sure. Siclair: It's a great education. Wolff: Yeah. Schwab: She was just holding back. She really wanted it anyway. Wolff: Thank you.

Motion: McBride  
To approve the appointment of Meredith Wolff to serve on the Tree Commission

Second: Weaver

Roll call vote on above motion







**ORDINANCE NO. 003-26**

**AN ORDINANCE ADDING SECTION 925.89 AND AMENDING SECTION 925.99, OF THE CITY OF NAPOLEON, OHIO CODIFIED ORDINANCES AS THEY RELATE TO THE RULES FOR DISPOSAL AT THE CITY'S YARD WASTE COLLECTION SITE; AND DECLARING AN EMERGENCY**

**WHEREAS**, the rules for disposal at the City's yard waste collection site were previously approved by Council by unanimous passage of Ordinance No. 082-04 on June 21, 2004 and Ordinance No. 062-18 passed on December 3, 2018.

**WHEREAS**, the Board of Public Affairs and the Municipal Properties Committee of Council met on January 12, 2025, and reviewed and recommended the following changes to the City of Napoleon, Ohio Codified Ordinances as they relate to refuse service; **Now Therefore,**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, Section 925.99 of the Codified Code of Napoleon, Ohio shall be amended and enacted as follows:

“ 925.99 PENALTY.

(a) Whoever violates any provision of this chapter, or any rule or regulation pursuant thereto, where no specific penalty is attached, shall be deemed guilty of a minor misdemeanor and shall be fined not more than \$150.00. Any violation shall constitute a separate offense on each successive day continued. The fact that garbage, refuse, rubbish, yard waste or other waste matter, herein mentioned or not, remains on any residential establishment in the City in violation of this chapter shall be prima facie evidence that the householder of such establishment is responsible for the occurring violation. In addition to the penalties above described for this chapter, the offender may be assessed the cost of any cleanup.

(b) Any person who violates or neglects to comply with any provision of this chapter, or any rule or regulation pursuant thereto, upon commission of the first offense in any twelve-month period, in lieu of filing criminal charges, may be issued a warning by the crew of the City Sanitation Department in the form of an information tag, the form and content of which shall be prepared by the City Manager or his designee, to be issued in person or affixed to the waste, or to its container or to entrance of the dwelling or other structure on the premises upon which the waste or its container is found, and such waste shall not be collected, removed, or disposed of by the City's Sanitation Department.

(Ord. 28-95. Passed 4-3-95.)

(c) Any person who violates Section 925.05 is deemed guilty of a misdemeanor of the 4th degree, punishable by a fine not to exceed \$250.00 and/or a period of imprisonment not to exceed 30 days.

(d) Any person who violates Section 925.24, may be deemed guilty of a minor misdemeanor and shall be fined not more than \$150.00 and/or have their permission/permit for use of the Yard Waste Site revoked.

(de) The City, its officials, boards or employees failing to carry out any directory function imposed upon the same by this chapter shall not be punishable as a crime under this section.”

Section 2. That, Section 925.89 of the Codified Code of Napoleon, Ohio shall be created and enacted as follows:

**“925.89 SUPPLEMENTARY RULES.**

The City Manager is hereby empowered to make supplementary Rules as may be necessary to properly administer said Rules & Policy for Yard Waste Site. Nothing in this section shall be construed as requiring Board of Public Affairs approval for Rule changes related to specifications, methods, or techniques.”

Section 3. That, the rules for disposal at the City’s yard waste collection site shall remain enacted as follows:

**“Rule 1. ACCEPTED MATERIAL**

The only materials accepted and to be deposited at the Yard Waste Site are: brush referred to as broken or lopped branches and yard waste referred to as grass clippings, brush, flower waste, domestic vegetative waste, and leaves. No person shall deposit any other material at said Site.

**Rule 2. BRUSH PILES**

The ~~b~~Brush piles found at the Site are to be used only for broken or lopped branches. ~~drop brush, flower waste, leaves, and domestic vegetative waste (e.g. corn stalks, tomato vines, hedge clippings). The items mentioned in this Rule 2-3 shall only be placed in loose condition in the brush pile and shall not be deposited in bags or boxes. No person shall deposit-~~Items as mentioned in this Rule 2-3 that must not exceed 10” (inches) in diameter or 48” (inches) in length.

**Rule 3. GRASS-YARD WASTE PILE**

The yard waste pile found ~~All grass deposited~~ at the Site is to be used only for grass clippings, flower waste, domestic vegetative waste and leaves. Items as mention in this Rule 3 must be ~~removed from bags and~~ deposited in a loose condition. ~~No bagged grass shall be deposited at the Site.~~

**Rule 4. LEAVES**

~~Leaves deposited at the Site must be removed from bags and deposited in loose condition only in the designated area.~~

**Rule 4 5. CONCRETE RECYCLING**

~~Any~~ No person shall depositing scrap concrete at the ~~Yard Waste~~ Site ~~shall have~~ without prior written permission from the Operations Superintendent, or his/her designee.

**Rule 5. USE OF PERSONAL MACHINERY OR EQUIPMENT**

No person shall utilize personal machinery or equipment referred to as, but not limited to, chainsaws, mowers, tractors, loaders or skid loaders at the Site.

**Rule 6. APPLICABLE LAW**

All persons utilizing the Yard Waste Collection Site shall follow all Policies, Regulations, Rules and Laws of this City and State pertaining to dumping at the Yard Waste Collection Site.

**Rule 7. MULCH AVAILABILITY**

Mulch is available during daylight hours ~~to anyone~~ at no charge, so long as quantity exists.

The city will load a vehicle upon request, within the capacity of City equipment, at a charge of \$8.00 per first scoop (2-3 cubic yards) and \$4.00 for each additional scoop.

The City will deliver a small dump truck load of mulch (approximately 2 cubic yards) inside the City limits for a charge of \$16.00. Outside the City limits, but inside Henry County, the charge will be \$16.00 plus \$3.00 per loaded mile.

The City will deliver a large dump truck load of mulch (approximately 6 cubic yards) inside the City limits for a charge of \$24.00. Outside the City limits, but inside Henry County, the charge will be \$24.00 plus \$3.00 per loaded mile.

Any request for loading or delivery of mulch must be made through the Operations Department Offices at 419-599-1891, between the hours of 7:00 a.m. and 3:00 p.m. Loading and delivery will occur on Fridays ONLY. No delivery or loading will be scheduled on weekends or at anytime that could result in overtime or when work schedules would need to be adjusted to accommodate this service.

~~Any person found violating Rule 1, 2, 3, 4, 5 or 6 of the Yard Waste Collection Rules shall be deemed guilty of a minor misdemeanor offense.~~

Section 4. That, the City Yard Waste Policy shall remain enacted as follows:

**“YARD WASTE SITE POLICY**

1722 Oakwood Ave.

Ordinance No. 062-18

Policy 1.

The Yard Waste Site will only be open from dawn until dusk.

Policy 2.

Only City residents and select businesses that pay a fee ~~to dispose of yard waste~~ will be permitted to ~~dispose of yard waste at~~ utilize the Yard Waste Site.

Policy 3.

If a person other than the resident is disposing of yard waste at the Yard Waste Site for a resident, the individual must provide proof that the yard waste being disposed of is from a resident’s address.

If a person other than the resident is taking mulch from the Yard Waste Site for a resident, the individual must provide proof that the mulch is taken to the resident’s address.

Policy 4.

A business that does not already pay the refuse fee on the utility bill may be permitted to dispose of yard waste at the Yard Waste Site if the business contacts the City Utility Department and elects to pay six dollars (\$6) per month for unlimited use of the Yard Waste Site.

Policy 5.

A Henry County resident that does not reside in the City of Napoleon may utilize the Yard Waste Site if an annual Yard Waste **Use Permit Site Pass** is purchased for seventy-five dollars (\$75). The **Permit Pass** will be valid for each calendar year.

Policy 6.

A contractor (Handyman/Lawn Service) with a business address inside Henry County may utilize the Yard Waste Site if an annual Yard Waste **Use Permit Site Pass** is purchased for two hundred dollars (\$200) per year. The **Permit Pass** will be valid for each calendar year.

Policy 7.

A Tree Service/Tree Removal contractor with a business address inside Henry County may utilize the Yard Waste Site if an annual Yard Waste **Use Permit Site Pass** is purchased for one thousand dollars (\$1,000) per year. The **Pass** will be valid for each calendar year.

Policy 8.

A Tree Service/Tree Removal contractor with a business address outside Henry County may utilize the Yard Waste Site if an annual Yard Waste **Use Permit Site Pass** is purchased for two thousand dollars (\$2,000) per year. The **Permit Pass** will be valid for each calendar year.

Policy 9.

All individuals utilizing the Yard Waste Site are subject to having their identification checked by any City employee.”

Section 5. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 6. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 7. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in

effect at the earliest possible time to allow for the proper enforcement of City Yard Waste Site disposal and collection rules; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to continue charging the appropriate rates in a timely manner, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_

\_\_\_\_\_  
J. Ross Durham, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Joseph D. Bialorucki, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Ann Harper, Clerk of Council

*I, Ann Harper, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 003-26 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2026; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Ann Harper, Clerk of Council*

**ORDINANCE NO. 001-26**

**AN ORDINANCE AUTHORIZING A PAY INCREASE FOR THE CITY OF NAPOLEON, OHIO LAW DIRECTOR; AND DECLARING AN EMERGENCY**

**WHEREAS**, Council desires to authorize a pay increase to the City Law Director; and,

**WHEREAS**, Council desires to make said changes effective with the pay period commencing on or about December 22, 2025; and,

**WHEREAS**, to achieve the above stated goals Council now desires to repeal Ordinance No.(s) 014-19, 099-19, 076-20, 063-21, 085-22, 056-23, 047-24, and 008-25 and to establish a new Classification Pay Plan; **Now Therefore**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, effective with the first pay period for the Year 2026, that commences on or about December 22, 2025, the biweekly salary of the City Law Director of this City shall be four thousand nine hundred thirty-five dollars and eight cents (\$4,935.08) and continue as such each year thereafter, so long as employed, unless modified by Council.

Section 2. That, this Ordinance allows the terms and conditions of this pay increase to be retroactively applied, the same being hereby approved as it so exists.

Section 3. That, all compensation paid under this Ordinance is subject to appropriation of funds by the Council.

Section 4. That, the Finance Director may adjust compensation for all affected employees to meet the intent of this Ordinance.

Section 5. That, all pay scales reflected in the City of Napoleon Pay Plan shall be rounded, utilizing the five rule, to the nearest penny.

Section 6. That, this biweekly salary is figured before any approved Cost of Living Adjustments are added to the biweekly salary.

Section 7. That, no position mentioned in this Ordinance shall receive longevity benefit unless specified in this City's adopted longevity plan unless otherwise specifically provided for herein, or except as may be permitted by the City's longevity policy.

Section 8. That, Ordinance No.(s) 014-19, 099-19, 076-20, 063-21, 085-22, 056-23, 047-24, and 008-25 are repealed in their entirety effective December 22, 2025.

Section 9. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 10. That, if any other prior Ordinance or Resolution is found to be in conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further,

if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 11. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to commence the amendments in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_  
J. Ross Durham, Council President

Approved: \_\_\_\_\_  
Joseph D. Bialorucki, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Ann Harper, Clerk of Council

*I, Ann Harper, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 001-26 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2026; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
Ann Harper, Clerk of Council

**ORDINANCE NO. 002-26**

**AN ORDINANCE AUTHORIZING A PAY INCREASE FOR THE CITY OF NAPOLEON, OHIO FINANCE DIRECTOR; AND DECLARING AN EMERGENCY**

**WHEREAS**, Council desires to authorize a pay increase to the Finance Director; and,

**WHEREAS**, Council desires to make said changes effective with the pay period commencing on or about December 22, 2025; and,

**WHEREAS**, to achieve the above stated goals Council now desires to repeal Ordinance No.(s) 084-22, 055-23, and 048-24, and to establish a new Classification Pay Plan; **Now Therefore**,

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, effective with the first pay period for the Year 2026, that commences on or about December 22, 2025, the biweekly salary of the Finance Director of this City shall be four thousand eighty-four dollars and seventy-seven cents (\$4,084.77) and continue as such each year thereafter, so long as employed, unless modified by Council.

Section 2. That, this Ordinance shall contain a provision that allows the terms and conditions of this Ordinance to be retroactively applied, the same being hereby approved as it so exists.

Section 3. That, all compensation paid under this Ordinance is subject to appropriation of funds by the Council.

Section 4. That, the Finance Director may adjust compensation for all affected employees to meet the intent of this Ordinance.

Section 5. That, all pay scales reflected in the City of Napoleon Pay Plan shall be rounded, utilizing the five rule, to the nearest penny.

Section 6. That, this biweekly salary is figured before any approved Cost of Living Adjustments are added to the biweekly salary.

Section 7. That, no position mentioned in this Ordinance shall receive longevity benefit unless specified in this City's adopted longevity plan unless otherwise specifically provided for herein, or except as may be permitted by the City's longevity policy.

Section 8. That, Ordinance No.(s) 084-22, 055-23, and 048-24 are repealed in their entirety effective December 22, 2025.

Section 9. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Ordinance were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 10. That, if any other prior Ordinance or Resolution is found to conflict with this Ordinance, then the provisions of this Ordinance shall prevail. Further, if any portion of this Ordinance is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof.

Section 11. That, this Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to allow for proper payment of wages to employees, proper payment being essential to the harmony of the necessary workforce; therefore, provided the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law. Further, the Emergency Clause is necessary to commence the amendments in a timely manner which affects the public peace, health, and safety accessible to our citizens, and for further reasons as stated in the Preamble hereof.

Passed: \_\_\_\_\_  
J. Ross Durham, Council President

Approved: \_\_\_\_\_  
Joseph D. Bialorucki, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Ann Harper, Clerk of Council

*I, Ann Harper, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Ordinance No. 002-26 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2026; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Ann Harper, Clerk of Council*

**RESOLUTION NO. 060-25**

**A RESOLUTION AUTHORIZING THE TRANSFER OF CERTAIN PROPERTY TO WIT: APPROXIMATELY 0.876 ACRES, MORE OR LESS, OF REAL PROPERTY, A PORTION OF PARCEL NO. 41-129332.0040, OWNED BY THE CITY OF NAPOLEON TO THE COMMUNITY IMPROVEMENT CORPORATION OF HENRY COUNTY, OHIO; AND DECLARING AN EMERGENCY**

**WHEREAS**, the City, by Ordinance 34-86, passed July 21, 1986, designated the Community Improvement Corporation of Henry County, Ohio (hereinafter called “the CIC”) as the agency and instrumentality of the City for the industrial, commercial, distribution and research development of the City pursuant to Chapter 1724.10 of the Ohio Revised Code; and,

**WHEREAS**, the City and the CIC have since entered into an amended Agreement and Plan of Industrial, Commercial, Distribution and Research Development (Amendment No. 2 dated March 21, 2011; Ordinance No. 017-11); and,

**WHEREAS**, pursuant to Article VIII Section 13 of the Ohio Constitution, which provides for economic development, and the Ohio Revised Code, the Agreement and Plan provides in pertinent part, that in furtherance of the Plan, the CIC [may/will] sell or lease any lands or interests in lands owned by the City determined from time to time by the Council of the City not to be required by the City for its purposes, for uses determined by the Council of the City as those that will promote the welfare of the people of the City, stabilize the economy, preserve, maintain or provide employment, and assist in the development of industrial, commercial, distribution and research activities to the benefit of the people of the City; moreover, that such sale or lease may be made without advertising and receipt of bids when in the best interest of the City, the City specifying the consideration of such sale or lease; and,

**WHEREAS**, the Agreement and Plan also provides in pertinent part, that the City may convey to the CIC lands and interest in lands owned by the City and determined by the Council of the City not to be required by the City for its purposes, and that such conveyance of such land or interests in land will promote the welfare of the people of the City, stabilize the economy, provide employment and assist in the development of industrial, commercial, distribution and research activities to the benefit of the people of the City and preserve, maintain or provide additional opportunities for their gainful employment; moreover, that such sale or lease shall be made without advertising and receipt of bids when in the best interest of the City, the City determining the consideration of such sale or lease; further, if any lands or interests in lands conveyed by the City to the CIC are sold by the CIC at a price in excess of the consideration received by the City from the CIC therefore, such excess shall be paid to the City after deducting therefrom the following costs to the extent incurred by the CIC; the costs of acquisition and sale by the CIC, taxes, assessments, costs of maintenance, costs of improvements to the land by the CIC, debt service charges of the CIC attributable to such lands or interests, and a reasonable service fee determined by the CIC; and,

**WHEREAS**, it has been presented and requested by the Executive Director of the CIC that transfer of approximately eight hundred and seventy-six one-thousandths

(0.876) acres of land owned by the City to the CIC be made in order to further the Plan for Economic Development, consistent with Ohio Revised Code Section 1724.10; and,

**WHEREAS**, the subject property for which the CIC requests transfer (“Subject Property”) is approximately eight hundred and seventy-six one thousandths (0.876) acres of land, more or less, located on Oakwood Drive; and,

**WHEREAS**, the Subject Property is Parcel No. 41-129332.0040 as found in the Henry County Auditor’s Office; and,

**WHEREAS**, the CIC agrees to hold title to and transfer the Subject Property at the appropriate time to any eventual transferee (and potentially eventually back to the City) as determined and agreed upon by simple majority vote of its Board of Trustees consistent with all laws and regulations and the aforementioned Agreement and Plan and the supplemental purchase agreement; and,

**WHEREAS**, the City Manager, being the official in charge of the property, has advised this Council that the Subject Property is no longer needed for a public purpose;

**Now Therefore,**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, Parcel No. 41-129332.0040, approximately eight hundred and seventy-six one thousandths (0.876) acres, located in the City of Napoleon, Henry County, Ohio, is hereby determined by this Council not to be required by the City for its purposes, and that such conveyance of such land or interests in land will promote the welfare of the people of the City, stabilize the economy, provide employment and assist in the development of industrial, commercial, distribution and research activities to the benefit of the people of the City and preserve, maintain or provide additional opportunities for their gainful employment.

Section 2. That, being consistent with the City’s Charter, Ordinances, Resolutions and the Agreement and Plan, as well as being consistent with the Ohio Revised Code, the parcel or parcels identified in Section 1 of this Resolution shall be transferred to the CIC of Henry County, Ohio without necessity of advertisement or receipt of bids, the same being determined by this Council as being in the best interest of the City; moreover, the City Manager is authorized to execute all agreements, deeds, and other documents required to complete said transfer(s).

Section 3. That, Council determines that the consideration for the conveyance of the Parcel identified in Section 1 of this Resolution shall be as found in a certain real estate purchase agreement and escrow agreement between the CIC and a third party substantially in the form as currently on file in the office of the City Finance Director.

Section 4. That, if any parcel or parcels of land as identified in Section 1 of this Resolution so conveyed by the City to the CIC is or are sold by the CIC at a price in excess of the consideration received by the City from the CIC therefore, then such excess shall be paid to the City after deducting therefrom the following costs to the extent incurred by the CIC; the costs of acquisition and sale by the CIC, taxes, assessments, costs of maintenance, costs of improvements to the land by the CIC, debt service charges of the CIC attributable to such lands or interests, and a reasonable service fee determined by the CIC.

Section 5. That, nothing in Section 4 of this Resolution shall be construed as relieving the CIC of its obligations under the land purchase agreement.

Section 6. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 7. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 8. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time for the furtherance of economic development within the City of Napoleon, all of which affects the public peace, health or safety accessible to our citizens; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: \_\_\_\_\_  
J. Ross Durham, Council President

Approved: \_\_\_\_\_  
Joseph D. Bialorucki, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Ann Harper, Clerk of Council

*I, Ann Harper, Clerk of Council for the City of Napoleon, do hereby certify that the foregoing Resolution No. 060-25 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, 2025; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
Ann Harper, Clerk of Council



# NAPOLEON POWER & LIGHT

*TRUST. STRENGTH. COMMUNITY.*

1775 INDUSTRIAL DRIVE, PO BOX 151  
NAPOLEON, OH 43545

PHONE: (419) 599-1891 FAX: (419) 875-3100

## MEMORANDUM

TO: Lori Siclair, City Manager  
FROM: Greg Kuhlman, Electric Superintendent  
SUBJECT: Purchase of Work Truck  
DATE: January 28, 2026  
CC: Mayor & City Council  
Ann Harper, Clerk of Council  
Kevin Garringer, Finance Director

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The City of Napoleon's Electric Department requests approval for the purchase of a new Chevrolet Silverado priced using GM Bid Express. This purchase replaces a 2013 GMC Express with 123,250 miles.

The specifications for this purchase include:

- 2026 White Chevrolet Silverado 2500 4WD Regular Cab 142" Work Truck
- Gas Model CK20903
- Spray-On Bedliner and Work Steps

Total cost for the truck from Tim Lally Chevrolet, Inc is \$46,267.00.

The 2026 approved budgeted amount in account 503.6110.57000 is \$50,000.00.

I request Council's approval to place this order.

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Electric Superintendent  
Greg Kuhlman

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# NAPOLEON POWER & LIGHT

TRUST. STRENGTH. COMMUNITY.

1775 INDUSTRIAL DRIVE, PO Box 151

NAPOLEON, OH 43545

PHONE: (419) 599-1891 FAX: (419) 875-3100

## MEMORANDUM

TO: Lori Siclair, City Manager  
FROM: Greg Kuhlman, Electric Superintendent  
SUBJECT: Purchase of Ditch Witch Trencher  
DATE: January 28, 2026  
CC: Mayor & City Council  
Ann Harper, Clerk of Council  
Kevin Garringer, Finance Director

The City of Napoleon's Electric Department requests approval for the purchase of a new Ditch Witch Trencher per Sourcewell Contract 110421-CMW. This purchase replaces a late 1990's Ditch Witch 3500 Trencher.

The specifications for this purchase include:

- RT45B Ride-On Trencher Package
- 4' LT Roller Boom, 2P Boom Stub, Cleaner Kit, Bar and Shoe, 50K 2P DURA/SHK B

Total cost for the trencher from The Charles Machine Works, Inc is \$70,973.73

The 2026 approved budgeted amount in account 503.6110.57000 is \$100,000.00.

I request Council's approval to place this order.

Electric Superintendent

Greg Kuhlman

GKUHLMAN@NAPOLEONOHIO.COM



# NAPOLEON POWER & LIGHT

TRUST. STRENGTH. COMMUNITY.

1775 INDUSTRIAL DRIVE, PO BOX 151  
NAPOLEON, OH 43545  
PHONE: (419) 599-1891 FAX: (419) 875-3100

## PRESS RELEASE

Napoleon Power & Light (NPL) deployed two members of their staff and one bucket truck to assist utilities in Easley, South Carolina for power restoration efforts caused by significant ice and snow related outages across the region.

Ryan Pahl and Henry Babcock, pictured below, departed Friday, January 23 and were positioned to start restoration work as soon as weather allowed until late Monday, January 26.

“Our crews train year-round to be ready for situations like this,” said Electric Superintendent, Greg Kuhlman. “When people are facing severe weather and potential outages, every minute matters.”

As a member of AMP Ohio’s mutual aid network, NPL is reimbursed for all costs associated with sending crews, vehicles and equipment — ensuring the support does not impact local electric rates.

NPL regularly responds when fellow utilities experience widespread outages that require additional crews. Last April, NPL assisted neighboring Montpelier, Ohio utility sending a crew of five and three trucks following a windstorm. In May, NPL assisted Lansing, Michigan sending a crew of four and two trucks following a tornado.

“Public power is built on the principle of neighbors helping neighbors, near and far,” Kuhlman said. “When a community is facing dangerous weather and widespread outages, we step up. We’re proud to send our crews where they’re needed and grateful for their willingness to serve.”



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Electric Superintendent  
Greg Kuhlman  
GKUHLMAN@NAPOLEONOHIO.COM

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# City of **NAPOLÉON**, Ohio

255 West Riverview Avenue • P.O. Box 151  
Napoleon, Ohio 43545-0151  
Phone: (419) 592-4010 • Fax: (419) 599-8393  
Web Page: [www.napoleonohio.com](http://www.napoleonohio.com)

*Mayor*  
Joseph Bialorucki

*Members of Council*  
J. Ross Durham—President  
Brittany Schwab—President Pro-Tem  
Dr. David Cordes  
Tom Weaver  
Jordan McBride  
Victor Gaucin  
Meredith Wolff

*City Manager*  
Lori L. Siclair

*Finance Director*  
Kevin L. Garringer

*Law Director*  
Billy D. Harmon

## Memorandum

*To: Tony Cotter, Parks and Recreation Director  
Members of Council  
Joe Bialorucki, Mayor  
Kevin Garringer, Finance Director  
Billy Harmon, City Law Director  
All Department/Divisions Heads*

*From: Lori L. Siclair, City Manager*

*Date: January 30, 2026*

*Subject: Acting City Manager- Assigned to Tony Cotter*

Please be informed I will be out of the office Monday, February 2, 2026.

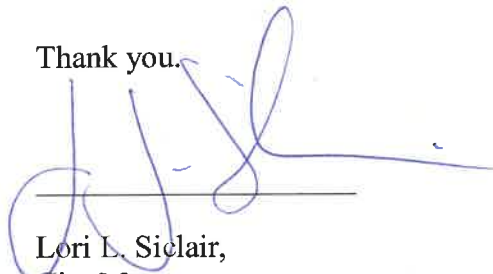
During this period I appoint the following person as Acting City Manager:

**Tony Cotter, Acting City Manager**

This person is hereby delegated all such power and authority of the City Manager for the periods so listed as authorized by the City Charter and Code.

Please direct all requests through Mr. Cotter during this period. We will be in direct communication as needed.

Thank you.



Lori L. Siclair,  
City Manager



# City of **NAPOLEON**, Ohio

## Fire - Rescue Department

265 W. Riverview • P.O. Box 151  
Napoleon, Ohio 43545-0151  
Phone: (419) 592-0441 • Fax: (419) 592-5195

Web Page: [www.napoleonfire.com](http://www.napoleonfire.com)

### Fire Chief

David L. Bowen

### Assistant Fire Chief

Jonah L. Stiriz

### Captain

Joel Frey

### Captain

Tyler Reiser

### Captain

Alex Rupp

### Lieutenant

John Pugsley

### Lieutenant

Trevor Ashbaugh

### Lieutenant

### Website

[www.napoleonfire.com](http://www.napoleonfire.com)



Facebook

City of Napoleon Fire and  
Rescue



Twitter

@napoleonfire



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Napoleonfiredepartment

# Memorandum

**To: All Staff**

**From: Chief Bowen**

**cc: City Manager Lori Siclair**

**Date: January 28, 2026**

**Subject: Acting Fire Chief**

All,

*I will be on vacation beginning on Monday February 2, 2026 @ 5pm and return on Tuesday February 10, 2026. During that time, Assistant Fire Chief Jonah Stiriz will be the Acting Fire Chief beginning at 5pm, Monday, February 2, 2026, through 0700 on Tuesday February 10, 2026. Any questions or concerns during the above times can be directed to Assistant Chief Stiriz.*

**DLB**

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